



Report of the Head of Scrutiny and Member Development

Scrutiny Board (Health)

Date: 28 July 2009

Subject: Recommendation Tracking

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 In December 2006, the Overview and Scrutiny Committee agreed to adopt a new, more formal system of recommendation tracking, to ensure that scrutiny recommendations were more rigorously followed through.
- 1.2 As a result, each Scrutiny Board now receives a quarterly report on any recommendations from previous inquiries which have not yet been completed. This allows the Scrutiny Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Scrutiny Board will then be able to take further action as appropriate.
- 1.4 A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help the Scrutiny Board to determine whether a recommendation has been completed and identify any further action required.
- 1.5 For each outstanding recommendation, a progress update is provided. In some cases there will be several updates, as the Scrutiny Board has monitored progress over a period of time.
- 1.6 The Scrutiny Board is asked to:
- Consider the updates provided;
 - Determine whether or not progress is satisfactory;
 - Determine whether or not any additional work is required.
- 1.7 In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

- 1.8 In accordance with the wishes of the chair, no officers have been invited to attend this meeting to discuss the progress made against recommendations. However, a full written response will be requested in relation to any issues raised by the Scrutiny Board.

2.0 Recommendations

- 2.1 Members are asked to consider the progress updates provided against the Scrutiny Board's previous recommendations not yet completed (outlined in Appendix 2), and:

- 2.1.1 Agree those recommendations which no longer require monitoring;
- 2.1.2 Identify any recommendations where progress is unsatisfactory and determine any action the Scrutiny Board wishes to take as a result.

3.0 Background Papers

None